***In Attendance****:* Donna Ramos, Christa Callanan, Michelle Kline, Janelle Manns, Christi Meats, Paul van Zwalenburg, Jared Odehard, Laurie Robbins, Heather Owens, Dani Flanagan, Carol Eagan-Davis, Deirdre O’Day, Jennifer Cather Dempsey, Gretchen Hill, Shauna Fredrickson, Nichelle Fredrickson, Fabiola Prechtel, Laura Wong, Cassie Jenkins, Laura Wong

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# Prayer – Christa Callanan

# Principal’s Report – Donna Ramos

* Update on restructured format of Special Person’s Day (as a result of feedback from families)
* Open House January 29 from 9:00AM-1:00PM.

ASK: Reps to check in with teachers to determine volunteer need I classrooms

* Catholic Schools Week activities including Teacher/Staff Appreciation
* Initiating a referral discount for new, incoming families who have been referred by a current family.
* State of the School: Scheduling for early February

Goal is to have 2017-2018 tuition rates released by Open House.

# Treasurer’s Report – Michelle Kline

* Reminder that the PTO commitment to the school is $125,000
* Financial status is currently on track
* Expense reimbursements and receipts to be emailed to ms\_moll@msn.com .

IRS now approves screen shots of receipts, so can send in this format

* Can request use of school credit card for large expenses for school purposes

# Commitment Hours Update – Paul van Zwalenburg

* Goal is to send out monthly updates to families noting their commitment hours

# Fundraiser Updates – Fundraiser Chairs

* + Game Night (1/14) – Cassie Jenkins
* Are providing a kid area for games and a movie at no cost
	+ Auction (2/25) – Fabiola Prechtel
* Invitations sent out January 18. Registration closes on January 30
* ASK: Recruiting for chairs for next year (with current chairs supporting)
	+ Pizza Friday– Jennifer Dempsey
* Continues to be well-received by families.
* Currently will be offered every other week.
* Will be working to update system so that families can pre-order more weeks in advance.
* Request: for additional volunteers to help (regularly if possible) on the Friday of serving lunch (approx 5).
	+ Scrip - Shauna Fredrickson, Nichelle Fredrickson, Janet McClelland
* Online ordering established (ordering can be done via paper order form or online via PrestoPay)
* ASK: Need a volunteer coordinator (responsibilities include, setting up online volunteer jobs and asks and helping to coordinate the volunteers for the night of the Auction
	+ Dine-Out @ Shelby’s Bistro and Ice Cream- Christa
* Though Shelby’s closed their doors, they honored our Dine Out fundraiser.
* Exploring other local restaurants to do a similar fundraiser.

# Upcoming Events:

* + OLG Trivia Night: 1/14/17
	+ Catholic Schools Week: 1/29/17-2/3/17
	+ Teacher Appreciation Lunch 12/16 – 2nd Grade (Laurie Robbins)
	+ Next Parent Org Meeting: 2/7/17 6:30 Math Lab