

**Our Lady of Guadalupe Parent Organization
Kickoff Meeting, 8/15/18, Math Lab, 6:30pm**

- **Prayer - Samantha Depue**
- **Introductions - All**
- **Principal's Report - Anton Kramer**
 - Construction is still on time!
 - Fence will be down in about a week, all the big stuff is done
 - Preschool and PreK are full, waitlist is available
 - About 260 students enrolled for next year, we were at about 225 at this time last year
 - All teachers are hired!
- **Treasurer's Review of 2017 - 18 - Rachelle Snyder**
 - \$113, 842 raised
 - Up from about \$89,000 the previous year
 - Pizza Friday rocked, Charleston wrap helped, everything was up at least a little over the previous year.
 - Made all our payments to the parish for the year
- **Chair updates**
 - Art Walk - Katina & Veronica
 - Maestro is set up and activated on social media channels
 - Please share event on Facebook
 - If your child(ren) want to participate, drop off art at school at school supply drop off
 - Artists are signed up and ready to go
 - Goal is \$8,000
 - Artists receive 50% of sale, school gets the other half
 - 9/29 at Walmsley Center, ticket includes 1 wine/beer, raffle ticket, and heavy appetizers
 - Tickets are available now, \$20 pre order/\$25 day of.
 - Will be selling tickets after weekend masses
 - Halloween Carnival/Beer & Brats - Shauna & Hilary
 - Halloween Carnival
 - No beer garden
 - Dance for middle schoolers?
 - Yes! Students will be expected to volunteer to help with carnival games
 - Will happen after the carnival in the school hall

- Will have Halloween grams this year
- 8th grade is in charge of food, this money goes toward their gift to the school
 - Pizza was requested/suggested in surveys
- People want a haunted hall but no one wants to run it
 - Won't be able to happen until we have a volunteer to manage
- Hired security and outdoor lighting this year
- Marketing will start Oct 1
- Beer and Brats
 - Weekend before Halloween Carnival
 - 10/20/18, 2-5pm
 - Adults Only
 - Maybe a cornhole tournament
 - Back to school gathering
 - Oktoberfest themed
 - First grade will man the event
 - Couples pricing, hoping for 100 people to attend
- Auction - Sandra Watson, 3/2/19
 - First procurement meeting already happened!
 - Really good energy/momentum so far
 - Procurement Chairs - Sara & Dan
 - Next meeting 9/10
 - Need ideas for buy a spot events and staycations
 - Working on verbage for asking for donations/what is considered a viable donation that will resell and make money
 - Required to turn in procurement form and item at the same time
 - This should cut down on having to hunt down people for items promised
 - Need items in hand by early December
 - Those who don't donate are charged a \$200 donation
 - Need a volunteer to man sponsors
 - Still need volunteers for auction committee in general
- **Old Business**
 - Open classroom positions
 - PreK, 2nd grade and 8th grade need class reps.
 - Need one point person per class to help guide people through getting set up on scrip.
 - PO Chair to shadow Samm to become chair for 2019 -2020 school year

- Job descriptions
 - Passed out at the meeting. Each class rep has a hospitality event that they are responsible for.
 - Class reps are the sounding board to the PO from their class and take info from the meeting back to their class.
 - Pizza Friday and Blue Plate lunch are happening this yaer
- **New Business**
 - Supply Drop off night
 - Marnie, Paul, Heather and Deirdre will man the PO table.
 - This year it will be more like an open house for activities/parent volunteer opening for school families.
 - PO table, Art Walk table, etc.
 - Back to School reception - do before and after mass or just before?
 - Just before mass
 - First day of school
- **Upcoming dates**
 - 8/29/18, 5:30 - 6:30pm - School Supply Drop-off and Curriculum night for PS/PK
 - 9/4/18, 8:30 - 9am - Back to School Reception
 - 9/6/18, 6:30 - Curriculum Night for K-5
 - 9/13/18, 6:30 - Curriculum Night 6-8th
 - 9/18/18, 6:30 - Parent Org Meeting (Math Lab)
 - 9/29/18, 6-9pm - Art Walk