

Our Lady of Guadalupe Parent Organization PO Meeting 10/9/2018

- Prayer Michelle Scheving
- Principal's Report Anton Kramer
 - Friday is in service day for the staff, good retreat planned
- School Commission Report Jennifer Dempsey
 - Currently finding members for 2025 mission, this will replace vision 2018 vision/mission was last written in 2012
 - Will be a year long process
 - Will probably have some community meetings
- Treasurer's Report Rachelle Snyder
 - Doing well so far this year, have money in the bank, lots of fundraisers coming up
- Chair Updates Katina, Veronica, Kelly
 - Art Walk
 - Raised about \$7000, was projected to make \$8100
 - \$1600 goes to artists
 - \$4800 in expenses
 - Large chunk was grid walls, 1 time expense, was \$100 less to rent so decision was made to purchase, about \$2000 but can be used for other events
 - \$4500 run through new card reader, earned it's \$90 fee
 - Of adult artists Mr. Santos sold the most, 7 pieces
 - Kid artists sold a lot of pieces
 - Question: did it keep people from making a larger purchase since it was selling at a lower price point
 - OLG kids art was about \$30 a piece \$440 for event, no splitting of fee, all money raised went to the event
 - Garfield jazz band was a hint
 - Good feedback about food, beer and wine
 - Metropolitan Market did a great job
 - Could have used more night of volunteers
 - Questions
 - How do we recoup the money we thought we would earn but didn't, will we do wrapping paper?
 - Can we sell all year with no incentives like last year?
 - New ideas?
 - Greeting card sale
 - Utilize art teacher to create many cards and sell them as an add on to the art walk
 - These would be created then sent off to a printer
 - Great idea but won't make \$7,000
 - Charleston wrap

- Heather Owens will research how much effort it takes on her part and there's will help
 - These will both have scheduling issues we need to work on
 - Bake sales - Lori look into this
 - During lunch?
 - Making money off yourself then
 - Talk to Natalie Trius, she did this several days last year for the 8th grade musical
- Spirit Wear Grace Corpuz
 - Order forms due last Thursday
 - Will it come by Christmas?
 - Should be here in about 3 weeks
- Beer and Brats Hilary/Sandra
 - Oct 1st, decorated box in office, tickets, posters, and volunteer link went up
 - Permitting came through
 - Mike Servino, passed along name of contact at Mount St. Vincent who has white tents that they use for summer concert series, we will borrow these as well as we have some of our own, we are good to go with tents
 - Have filled almost every volunteer position with parents from the first grade class, still a few spots open
 - Tickets, shy of 20 sold, but have additional beer and wine available for purchase, goal is to have 100 tickets purchased, ideally will be at 100 sold prior to event so anything else is profit
- Halloween Carnival Shauna/Hilary
 - Introducing Halloween grams which will start Monday
 - Buy them and send to your friends
 - They double as save the date for the event
 - Keep some in office with collection jar, \$1 piece
 - Sell them in north and south parking lot and at lunch
 - Get the kids involved
 - Talk to the middle schoolers
 - Last year sold 475 out of 500
 - Will be available at beers & brats
 - They will make sure every kid gets one, no one will be left out
 - For sale for ONE week Monday - Monday
 - Volunteers
 - Talked to the middle schooler, 6th graders were super excited
 - 7th graders moderately excited
 - 8th graders thought she was lame
 - 6 middle schoolers signed up
 - Possibly do a paper sign up?

- Middle schoolers should have the link through their teachers
 - Has heard concerns about times of shift and getting to sign up with friends
 - This will be troubleshooted
 - It's an experiment, next year will probably assign a time slot to each grade level
 - Volunteer link in the newsletter
 - Only about a dozen adult positions that need to be filled
 - Need cakes
 - Need crayons - unwanted
 - 2 liter bottles
 - Need someone to run will call, organize prior
 - Can we send bracelets/tickets home in the FCE?
 - Have a list at the door for will call and what they ordered
 - Girl Scouts could help to organize this in advance
 - Just shy of 20 bracelets sold, pretty good for being a month out
 - Paper order forms just went out in FCE
 - Trunk or Treat
 - Ask someone from your class to be a trunk or treat car
- Auction

Sandra Watson

 - First full meeting today! 10/9/18
 - Sent procurement letter, updated
 - 2 pages of content to be added to website was sent
 - This was updated today!
 - Procurement is moving forward
 - Letter went out to parents with deadline for donations
 - This is also on the website
 - Donations due 11/30
 - Last year was a HUGE crunch last minute to get catalog printed and things organized
 - Incentive to get donations in early, 11/16 deadline
 - Procurement form and actual item, it's a package deal
 - Updated sponsorship letter this year
 - Last year was great but we're looking to improve on that even more
 - Also on auction page
 - New this year, bringing back the online auction to allow more families to participate
 - Can help raise funds from anywhere!

- Will take place about a week before ending before the auction
 - Much farther ahead than at this time last year
 - Is there a list of FAQ's that could be posted on the website
 - Pizza Friday Kelsey Fish
 - Keeping the ordering open for an extended period was helpful, many people added after the first couple weeks
 - 142 yearlong orders, more than we've had in the past
 - About 150-160 each week with weekly orders factored in
 - Trying to figure out the best way to distribute the pizza smoothly
 - Sales are doing really well
 - A couple problems with dominos
 - Night before said they wouldn't honor the price they had in the past
 - Had been paying 899, now we pay 799 but we don't do delivery, we pick it up
 - Save a dollar per pizza and about a \$50 tip
 - Sometimes they have a \$5.99 sale
 - Using scrip to purchase, so double earning
 - When there's a dominos scrip promo they order extra
 - Volunteers pretty good so far
 - Super fun volunteer opportunity
 - Scrip Ariel Pidlaoan
 - Intro to scrip packet
 - How to sign up desktop or mobile
 - Easy to make \$30,000
 - Just need to educate everyone on how to do it!
 - You have to buy an actual hard card the first time in order to be able to reload it electronically for many companies
 - It's really about education! Tell your friends and help get them started
 - Code is included in FAQs and info packet
 - Encourage class reps to order scrip cards for teachers gifts, etc.
 - \$8.50 shipping no matter how many cards are ordered, better to have a larger quantity
- Old Business
 - Open Classroom Positions - especially Scrip Ambassador thank you for filling roles!
 - About 1/2 still open - just be the point person, track hours, not set hours
 - Preschool/pre K (can be a combined roll), first, 5th, 8th
 - Parish Ministry Fair 10/20-21
 - Also, need 3-4 volunteers, 1 Sat, 2 Sun
 - 2 tables
 - 1 academics

- 1 fun stuff/PO
 - After Saturday mass
 - After Sunday 830 and 11 o'clock mass
 - Hospitality will take care of refreshments
 - Need a few volunteers to cover the PO table
 - Ariel Pidlaoan - Saturday night
 - Academics is covered by Anton and Carrie
- New Business
 - Newsletter/Website Leslie Rathbun
 - Working with Laura on the newsletter, making it shorter, more concise, spicier
 - Goal is to get more people opening it and reading it
 - Make it as Easy as possible on Laura
 - Take a look at the website and how we can optimize that
 - Please send things for FCE through me Samm Depue
 - Chairs should have all received a calendar (potential) for the next year. Please take a look at that and see if it works for promotion of your event. Looking at once a month for fce and making sure that the items in it are special
 - Would rather use links in the newsletter than paper in FCE's
 - Please filter through Samm, Laura gets a lot thrown her way
- Upcoming Dates
 - 10/20/2018 2-5pm Beer and Brats
 - 10/21 & 10/21 After Masses Parish Ministry Fair
 - 10/27/2018 4-7pm, Dance 7-10 Halloween Carnival
 - 11/6/2018 TBC Math Night (school hall)
 - 11/11/2018 8am-1pm Sunday Coffee & Donuts: 7th Grade
 - 11/13/2018 6:30pm Parent Org Mtg
 - 11/13/2018 7pm Auction Meeting
 - 1/27/2019 8am-1pm School Open House
 - 3/2/2019 TBC Auction: Masquerade